

[Date]

\_\_\_\_\_ Publishing

\_\_\_\_\_  
New York, NY 10019

Re: "[Song title]"

Dear Sir or Madam:

It is our understanding that you have the right to license the composition listed below pursuant to the Copyright Law of the United States of America. We are requesting a mechanical reproduction license for:

PUBLISHER: \_\_\_\_\_ Publishing

PERCENTAGE OF OWNERSHIP: \_\_\_\_\_ %

RATE: STATUTORY

COMPOSITION: "[Song title]"

WRITER(S): \_\_\_\_\_

RECORDED BY: [Record Company]

RECORD NUMBER: \_\_\_\_\_

TIMING: \_\_\_\_\_

RELEASE DATE: \_\_\_\_\_

Please forward a mechanical license to the undersigned. If there is any further information you need, please let us know.

Very truly yours,

[Record Company]

By \_\_\_\_\_

DMS/pc  
cc: